



**Vendor Application 2018: Market Dates are May 13 – Oct 14**

**Your FIRST vending date at ASM:** \_\_\_\_\_

- Full-time Vendor       Part-time Vendor       Floater/Guest Vendor

**Cruise Ship Vendors** have a separate application to complete.

**Note:** To qualify for any ASM Market you must make, grow or gather your product. Gather refers to products such as mushrooms, rocks/gems, shells, etc. The ASM Director makes final determination of approved products and may request proof of production. The **Primary Contact** is the producer and person expected to be selling at the Market. Please see the Supplemental Contact page to add anyone anticipated to sell at the Market besides the Primary Contact. They must be integral in the process of making the product or will be considered an agent.

**Primary Contact:** \_\_\_\_\_  
Last First

**Company Name** \_\_\_\_\_  
(if applicable – list as you want it to appear in print)

**Mailing Address** \_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Phone** (\_\_\_\_) \_\_\_\_\_ **Cell phone** (\_\_\_\_) \_\_\_\_\_

**Published Number:** (\_\_\_\_) \_\_\_\_\_ (This number will be shared with the public.)

**Email** \_\_\_\_\_

**Web URL:** \_\_\_\_\_

**Check One Box for Primary Product Category. Circle sub-categories:**

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Accessories (not jewelry) | <input type="checkbox"/> Fabric Crafts (clothing, hats, scarves, gloves, aprons, potholders, etc.) | <input type="checkbox"/> Metal           |
| <input type="checkbox"/> Art                       | <input type="checkbox"/> Flowers   | <input type="checkbox"/> Music           |
| <input type="checkbox"/> Baby & Children           | <input type="checkbox"/> Food – Ready to Eat*  | <input type="checkbox"/> Odds & Ends     |
| <input type="checkbox"/> Baked Goods               | <input type="checkbox"/> Food – Packaged   | <input type="checkbox"/> Pets            |
| <input type="checkbox"/> Bags, Baskets & Purses    | <input type="checkbox"/> Furniture & Home Décor  | <input type="checkbox"/> Photography     |
| <input type="checkbox"/> Berries                   | <input type="checkbox"/> Glass   | <input type="checkbox"/> Plants & Garden |
| <input type="checkbox"/> Beverage                  | <input type="checkbox"/> Jewelry   | <input type="checkbox"/> Produce         |
| <input type="checkbox"/> Body Care, Soap & Massage | <input type="checkbox"/> Leather   | <input type="checkbox"/> Publishing      |
| <input type="checkbox"/> Ceramics                  |  | <input type="checkbox"/> Seafood         |
| <input type="checkbox"/> Crafts                    |  | <input type="checkbox"/> Wood            |

**Other Category:** \_\_\_\_\_

**Description:** \_\_\_\_\_



**New vendors or returning vendors with new products** must submit at least three photos of the product proposed. This can be done electronically at [AstoriaSundayMarket@charter.net](mailto:AstoriaSundayMarket@charter.net)

**FOOD COURT VENDORS** must supply a complete menu of proposed items including drinks. **Returning food vendors must register by March 12, 2018.**

**2018 ASM VENDOR FEES**

**Weekly Vendor Fees**

- Full Time Vendors: \$25 minimum or 10% gross, whichever sum is greater.
- Part Time Vendors: \$30 minimum or 10% gross, whichever sum is greater.
- Floater/Guest Vendors: \$35 minimum or 10% gross, whichever sum is greater.

**Full** time vendors must vend 19 or more times. An agent can be used up to three times.  
**Part** time vendors must vend 11 or more times. An agent can be used once.  
**Floater**s are vendors who participate fewer than 11 times. No agent can be used.

**Cruise Ship Vendors:** To participate you must complete a separate form. Please visit [www.AstoriaSundayMarket.com](http://www.AstoriaSundayMarket.com) to download the form or email [AstoriaSundayMarket@charter.net](mailto:AstoriaSundayMarket@charter.net) to request one.

**Returning Vendor Application Deadline: March 12, 2018** to maintain your preferred location or product placement. Annual Registration Fee must accompany application.

\$\_\_\_\_\_ \$45 ASM New Vendor Application fee enclosed

\$\_\_\_\_\_ \$35 ASM Returning Vendor Application fee enclosed

**YES** I plan on attending the annual Market Vendor Workshop on Sunday, April 22 at Astoria Armory, 1636 Exchange. **Full-Time Vendors** receive **two free** lunches; Part-time vendors receive **one free lunch**. All others pay \$12 per person.

#\_\_\_\_\_ Number attending Market Vendor Workshop. Number paying \_\_\_\_\_ x \$12

\$\_\_\_\_\_ **Total amount enclosed (Application fee is non-refundable)**

**Cruise Ship Vending: Please see separate application & schedule.**  
**Market Dates: Sunday, May 13 to October 14, 2018**  
**Hours: 10:00 am to 3:00 pm**

**(Please read, complete & sign vendor contract on last page. It is the responsibility of the vendor to review and understand our rules & regulations.)**



## SUPPLEMENTAL VENDOR CONTACT FORM

**WHO WE ARE:** Astoria Sunday Market is a makers-market. We promote to shoppers that they are purchasing direct from the producer, artist, or farmer. We also recognize that some products are a family effort or individual producers working in partnership with others. We welcome these arrangements as long as all partners participate in the creation of products sold. Please complete the supplemental contact form below. They can act as a substitute to the Primary contact if instrumental in the production of the product.

**NOTE:** If you have additional staff helping with sales you do not have to list them! I.E. Farmers or food vendors who bring additional staff to assist. This form is for those who may be alternating or replacing the Primary Contact at the Market from time to time or sharing in the vending duties.

**SUPPLEMENTAL VENDOR CONTACTS**

If you have partners or family who may be vending on your behalf, please list them here. Supplemental Contacts are expected to know and understand the rules of the Market.

NAME	PHONE	EMAIL	ROLE IN PRODUCTION OF PRODUCT

**Please add any additional notes here that may help us understand the production role of the supplemental contacts:**



**Vendor Contract 2018**

By signing below, I certify that I have read, understand and agree to abide by the regulations of Astoria Sunday Market (ASM) specifically the regulations for this market year, as well as all laws, codes, and regulations that apply to doing business at ASM. I agree to hold harmless ASM, the City of Astoria, the Port of Astoria, and all of their officers, employees, representatives, directors or agents from and against all liability claims, suits, damages, levies, cost, losses and fees including attorney fees arising out of or related to my activities with ASM.

I understand that my assigned vending location is at the discretion of ASM and may vary. I understand that this contract may be terminated by either me or ASM at any time, without cause, on *48 hours written notice. In that event I will not be entitled to a refund of my application fee.* I acknowledge that ASM may review my financial records to determine gross sales made at the Sunday Market, and I agree to cooperate with that review.

**Print Name:** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_, **2018**

Mail completed Application and application fee to:

Astoria Sunday Market  
P.O. Box 973  
Astoria, OR 97103

Phone:

(503) 325-1010

E-Mail:

[AstoriaSundayMarket@charter.net](mailto:AstoriaSundayMarket@charter.net)

Market Dates:

Sunday, May 13 – October 14, 2018

Hours: 10:00 am to 3:00 pm

(We recommend making a copy of this contract for your files before mailing to the Market.)